

MINUTES OF THE THIRD MEETING OF THE LOCAL TRANSITION COMMITTEE FOR THE NEW CASSOWARY COAST REGIONAL COUNCIL HELD IN THE CARDWELL SHIRE COUNCIL CHAMBERS, WEDNESDAY, 17TH OCTOBER 2007 COMMENCING AT 8.00AM.

PRESENT

Mr Graham Webb, Chairman (Johnstone Shire), Mr Mark Kelleher (Interim CEO, CCRC) Mr Basil Micale (Member of Community Reference Group, Johnstone Shire), Cr James P Nicolson (Cardwell Shire Council), Cr Barry Lansdown (Cardwell Shire Council), Mr Steve Rodgers (Australian Services Union), Mr Peter Gunsberger (Australian Workers Union), Mr Bert Veivers (8.20am) (Queensland Council of Unions proxy) and Ms Jo Cooksley (Minutes Clerk).

OTHER ATTENDEES

Mr Albert Holder (Australian Services Union proxy)

APOLOGIES

Mr Frank Young (Queensland Council of Unions)

1. MINUTES OF MEETING OF THE SECOND LOCAL TRANSITION COMMITTEE DATED 12TH SEPTEMBER 2007

Mr P Gunsberger moved - seconded Cr B Lansdown

"That the Minutes of the Second Local Transition Committee for the new Cassowary Coast Regional Council held on the 12th September 2007 be adopted as true and correct."

CARRIED

2. BUSINESS FROM PREVIOUS MINUTES

APPOINTMENT OF INTERIM CHIEF EXECUTIVE OFFICER

The Chairman advised the meeting that there are no established guidelines regarding remuneration of Interim CEO's. The Chairman further advised he is liaising with the LGAQ and LGMA on this matter in order for the Committee to make an informed decision, and deferred the matter for consideration at a future meeting.

ATTENDANCE BY MR B MICALE AT LOCAL TRANSITION COMMITTEE MEETINGS

The Chairman advised the meeting advice from the State Government was that there is no scope within the Guidelines to remunerate Johnstone Shire Council's Community representative on the LTC, Mr B Micale.

ATTENDANCE BY MR B MICALE AT LOCAL TRANSITION COMMITTEE MEETINGS (Cont'd...)

Mr S Rodgers moved - seconded Mr J P Nicolson

"That the LTC contact the State Government, through the State Transitional Committee, to express its disappointment at the lack of scope within the Guidelines to remunerate Johnstone Shire Council's Community representative on the LTC, Mr B Micale and request further advice as to how this problem can be overcome in order that Mr Micale be remunerated in accordance with the Committee's wishes."

CARRIED

It was noted that Mr B Micale did not participate in discussions relating to his remuneration for attendance at LTC meetings.

3. IMPORTANT CORRESPONDENCE – IN/OUT

ASU Reform Representative nomination to Employment Sub-Committee

Mr Steve Rodgers advised the meeting that correspondence from the ASU dated 24 September 2007 (as listed) regarding the nomination of ASU Reform representatives to participate on the CCRC LTC Employment Sub-Committee was inaccurate. Mr Rodgers asked that the meeting note the change to ASU representation as follows:

Mr Jason Hemingway	Representative	Johnstone Shire Council
Mr Paul Devine	Representative	Cardwell Shire Council

AMALGAMATIONS OF LOCAL GOVERNMENTS - FUTURE OF RIVER TRUSTS

Mr B Micale moved - seconded Mr J P Nicolson

"That this matter be deferred pending receipt of additional information concerning any impact on funding if Cardwell and Johnstone Shires' River Trusts were amalgamated into one trust and any other issues that may be raised and tabled at the State River Trust Conference."

CARRIED

LATE CORRESPONDENCE

The Interim CEO 'tabled' late correspondence from the Australian Manufacturing Workers' Union (AMWU) dated 8 October 2007 clarifying their request for representation on the Employment Sub-Committee and not the LTC as previously requested in their correspondence dated 27/9/07.

4. COMMUNICATION AND CONSULTATION PLAN

Cr J P Nicolson moved - seconded Mr S Rodgers

"That the LTC adopt the 'draft' Communication and Consultation Plan as presented and review the Plan as and when required throughout the transition process."

CARRIED

5. TRANSITION ACTION PLAN GUIDELINES

Mr B Micale moved - seconded Mr P Gunsberger

"That the LTC note the release of the Transition Action Plan (TAP) Guidelines in late September. Furthermore, it be noted the ICEO will be forming Work Groups across both Councils and will provide a template TAP to the next LTC meeting with a progress report on those issues which have been initiated with respect to the "deliverables" as outlined in the Guidelines."

CARRIED

6. INTERIM CEO'S REPORT

Cr B Lansdown moved - seconded Mr S Rodgers

"That the report be received and items as listed be dealt with accordingly."

CARRIED

9.50am - 10.20am The meeting adjourned for Morning Tea.

FINANCIAL ASSISTANCE PACKAGE FROM STATE GOVERNMENT TO ASSIST THE CASSOWARY COAST REGIONAL COUNCIL

Cr B Lansdown moved - seconded Cr J P Nicolson

"The Chairman and Interim CEO be authorised to prepare an appropriate submission for approval of the LTC for the purposes of seeking Government financial assistance to support the CCRC and seek an appropriately qualified consultant to facilitate this work and engage the consultant subject to the LTC approving the appointment and that the costs associated with this consultancy be charged against the LTC funding as provided for this purpose.

Furthermore, the LTC inform both the Cardwell and Johnstone Shire Councils of this consultancy and request each Council's assistance with ensuring essential information required for the preparation of the Business Plan is made available for the purpose."

CARRIED

CORPORATE UNIFORMS AND HIGH VISIBILITY SHIRTS

Cr J P Nicolson moved – seconded Mr P Gunsberger

"The LTC write to both Councils encouraging early discussion on determining a corporate uniform and shirts for outside staff for employees of both Councils. Furthermore, action be taken to implement changes to uniforms in advance of the creation of the new CCRC in March 2008 as it is considered such a strategy will greatly assist the feeling of unity amongst the workforces and this will have a significant benefit in facilitating a smooth transition to a single workforce for the new CCRC."

THE MOTION WAS CARRIED – 7 votes to 1 with Messrs G Webb, M Kelleher, B Micale, S Rodgers, P Gunsberger, B Veivers and Cr J P Nicolson voting FOR the Motion and Cr B Lansdown voting AGAINST the Motion.

ADMINISTRATIVE AND FINANCIAL ARRANGEMENTS

Mr S Rodgers moved – seconded Mr P Gunsberger

“The Chairman and ICEO be authorised to engage appropriate consultancy and administrative services to assist the ICEO with tasks associated with change management activities required to be implemented by the LTC on an as required basis.”

THE MOTION WAS CARRIED – 6 votes to 2 with Messrs G Webb, M Kelleher, B Micale, S Rodgers, P Gunsberger and B Veivers voting FOR the Motion and Crs B Lansdown and J P Nicolson voting AGAINST the Motion.

7. ESTABLISHMENT OF EMPLOYMENT SUB-COMMITTEE OF THE LOCAL TRANSITION COMMITTEE

Mr M Kelleher moved – seconded Cr J P Nicolson

“That an Employment Sub-Committee be established to support the LTC in its responsibility to endorse a ‘draft’ Industrial Relations Plan in accordance with the Local Government Reform TAP Guidelines.

Furthermore, the Employment Sub-Committee will consist of the ICEO, a Proxy for the ICEO, two representatives of the ASU, the AWU and the QCU from the respective Councils and a further two officers from both Cardwell and Johnstone Shire Councils chosen by the ICEO.”

THE MOTION WAS CARRIED – 7 votes to 1 with Messrs G Webb, M Kelleher, B Micale, P Gunsberger, B Vievers and Crs J P Nicolson and B Lansdown voting FOR the Motion and Mr S Rodgers voting AGAINST the Motion.

It was noted Mr Gunsberger and Mr Rodgers agreed this composition was similar to the successful Bargaining teams which have been formed in both Councils in previous years when E B negotiations were held. However, Mr Rodgers wished it recorded that he believed the Sub-Committee composition should reflect at least one representative from each Union which is represented in each Council.

12.00pm Mrs Carola Washbourne (Disaster Management Co-ordinator, CSC) entered the meeting.

8. DISASTER MANAGEMENT

Cr J P Nicolson moved – seconded Cr B Lansdown

1. “That the LTC endorse the attached report and in principal support the initiative for both Councils to unite for the purpose of establishing a Local Group under the *Disaster Management Act 2003*, Section 31.
2. That both Councils consult with Emergency Management Queensland to establish suitable membership of a combined Local Disaster Management Group.
3. That Disaster management issues noted in Section Two of the report be addressed and form part of the Transition Action Plan.”

CARRIED

The Chairman and members congratulated Mrs Washbourne for the comprehensiveness and professionalism of her Disaster Management report at which time Mrs Washbourne left the meeting.

9. LOCAL TRANSITIONAL COMMITTEE FUNDING REPORT

Cr J P Nicolson moved – seconded Cr B Lansdown

“That the expenditure incurred by the LTC to 10 October 2007 amounting to \$12,325.63 be adopted.”

CARRIED

10. INTERIM LETTERHEAD AND LOGO FOR USE DURING TRANSITION PHASE FOR COMMUNICATION PURPOSES

Mr S Rodgers moved – seconded Mr P Gunsberger

“That the LTC adopt the design for the interim letterhead and logo for use during the transition phase for communication purposes.”

CARRIED

GENERAL BUSINESS:

General Business items were raised and where necessary, issues requiring further consideration/action were recorded.

11. CCRC STAFF NEWSLETTER – NAMING COMPETITION

Mr S Rodgers moved – seconded Cr B Lansdown

“That a dinner/gift voucher up to the value of \$60 be presented to the staff member who comes up with an appropriate name for the new CCRC Staff Newsletter.”

CARRIED

12. EMPLOYMENT SUB-COMMITTEE

The first meeting of the Employment Sub-Committee of the LTC will be held on Thursday, 1 November 2007 in the Cardwell Shire Council Chambers, Tully commencing at 8.30am.

13. NEXT MEETING

Meeting date yet to be determined.

14. TRAINING OF ASU REFORM REPRESENTATIVES

Mr S Rodgers moved – seconded Cr B Lansdown

“That the LTC make a recommendation to the Cardwell and Johnstone Shire Councils in relation to the attendance of ASU representatives (Paul Devine (CSC) and Jason Hemingway (JSC)) at a one day training session in Brisbane on 28 November 2007 with all costs, ie. salaries, airfares, accommodation and any associated travel costs to be met by the respective Councils.”

THE MOTION WAS CARRIED – 6 votes to 2 with Crs J P Nicolson and B Lansdown and Messrs M Kelleher, S Rodgers, P Gunsberger and B Veivers voting FOR the Motion and Messrs G Webb and B Micale voting AGAINST the Motion.

1.05pm The Chairman declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD THIS OF , 2007.

CHAIRMAN, MR GRAHAM WEBB